ANNUAL PROCUREMENT PLAN FOR 2017
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commmonality of freight cost):
   a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
   b. Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
   c. Surigao Del Norte - **Surigao Del Norte**
   d. Zamboanga Sibugay- **Zamboanga Sibugay**
   e. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
   a. DBM Central Office- for entities in the Central Office
   b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
6. The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addressess:
   a. ps.app.nga@gmail.com- For central and regional offices of all national government agencies
   b. ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
   c. ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
   d. ps.app.deped@gmail.com- For primary and secondary schools
7. Consistent with National Budget Circular No. 555, the APP for FY 2016 must be submitted on or before **November 30, 2015.**
8. Rename your APP file in the following format: APP2016- Name of Agency- Region (e.g. APP2016 -PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **CENTRAL PHILIPPINES STATE UNIVERSITY**
Region: Region 6
Address: Kabankalan City, Negros Occidental

Contact P HENRY C. BOLINAS
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	Item & Specifications	Unit of Measure	Quantity Requirement																					NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
A. AVAILABLE AT PROCUREMENT SERVICE STORES																											
	COMMON ELECTRICAL SUPPLIES																										
1	BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	185			185	3,329.45	106			106	1,907.68	88			88.00	1583.74	59			59.00	1061.82	438	1.05	17.14	18.00	7,882.69
2	BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	153			153	2,372.80	38			38	589.32	59			59.00	915.002	30			30.00	465.255	280	1.05	14.77	15.51	4,342.38
3	BATTERY, size D, alkaline, 2 pieces per blister pack	pack																			-	0	0	1.05	76.44	80.26	-
4	FLUORESCENT LAMP, tubular, 28 watts	tube																			-	0	0	1.05	114.40	120.12	-
5	FLUORESCENT LAMP, tubular, 36 watts	tube																			-	0	0	1.05	41.50	43.58	-
6	COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece	62				-	38				-	42					38			38.00	4062.62	38	1.05	101.82	106.91	4,062.62
7	TAPE, electrical	roll	77				-	17				-	35					13			13.00	248.43	13	1.05	18.20	19.11	248.43
							-					-										0					
	COMMON OFFICE SUPPLIES																					0					
1	ACETATE, gauge #3, 50m per roll	roll																			-	0	0	1.05	624.00	655.20	-
2	AIR FRESHENER, 280mL/can	can	276				-	125				-	175					118			118.00	0	118				
3	ALCOHOL, 70%, ethyl, 500ml	bottle	344				-	126				-	168					109			109.00	0	109				
4	CARBON FILM, A4 size, 100 sheets per box	box					-					-									-	0	0				
5	CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box					-					-									-	0	0				
6	CARTOLINA, assorted color, 20 pieces per pack	pack					-					-									-	0	0				
7	CHALK, white, dustless, 100 pieces per box	box	372				-	120				-	262					106			106.00	0	106				
8	CLEARBOOK, A4 size	piece					-					-									-	0	0				
9	CLEARBOOK, Legal size	piece					-					-									-	0	0				
10	CLIP, backfold, 19mm, 12 pieces per box	box	143				-	63				-	88					36			36.00	0	36				
11	CLIP, backfold, 25mm, 12 pieces per box	box	138				-	83				-	85					49			49.00	0	49				
12	CLIP, backfold, 32mm, 12 pieces per box	box					-					-									-	0	0				

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13	CLIP, backfold, 50mm, 12 pieces per box	box					-					-										-	0	0				
14	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece	492				-	332				-	483					163			163.00	0	163				
15	DATA FILE BOX, made with chipboard, with closed ends	box	216				-	95				-	150					75			75.00	0	75				
16	DATA FOLDER, made with chipboard, taglia lock	piece					-					-									-	0	0				
17	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box					-					-									-	0	0				
18	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box					-					-									-	0	0				
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	931				-	630				-	691					505			505.00	0	505				
20	ENVELOPE, EXPANDING, plastic	piece					-					-									-	0	0				
21	ENVELOPE, MAILING, 500 pieces per box	box	2597				-	1321				-	1372					1321			1,321.00	0	1321				
22	ENVELOPE, MAILING, with window, 500 pieces per box	box	381				-	278				-	250					228			228.00	0	228				
23	ERASER, felt, for blackboard/whiteboard	piece	340				-	73				-	239					43			43.00	0	43				
24	ERASER, plastic or rubber	piece	89				-	25				-	59					25			25.00	0	25				
25	FASTENER, for paper, metal, 50 sets per box	box	214				-	106				-	118					49			49.00	0	49				
26	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece																			-	0	0				
27	FILE TAB DIVIDER, A4, five (5) colors per set	set																			-	0	0				
28	FILE TAB DIVIDER, Legal Size, five(5) colors per set	set																			-	0	0	1.05	16.64	17.47	-
29	FOLDER, Fancy, A4, 50s/ bundle	bundle	1482			1482	364,127.40	500			500	122,850.00	686			686.00	168550	335			335.00	82309.5	3003	1.05	234.00	245.70	737,837.10
30	FOLDER, Fancy, Legal, 50 pieces per bundle	bundle	1866			1866	570,548.16	807			807	246,748.32	1073			1,073.00	328080	712			712.00	217701	4458	1.05	291.20	305.76	1,363,078.08
31	FOLDER, L-type, A4, 50 pieces pack	pack																			-	0	0	1.05	166.40	174.72	-
32	FOLDER, L-type, Legal size, 50 pieces per pack	pack																			-	0	0	1.05	182.00	191.10	-
33	FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box																			-	0	0	1.05	935.89	982.68	-
34	FOLDER, Tagboard, A4, 100 pieces per pack	pack																			-	0	0	1.05	248.56	260.99	-
35	FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	78			78	24,568.36	59			59	18,583.76	35			35.00	11024.3	28			28.00	8819.41	200	1.05	299.98	314.98	62,995.80
36	GLUE, all purpose, 300 grams min.	jar	193				-	86				-	101					67				0					
37	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box					-					-										0					
38	LOOSELEAF COVER, 50sets per bundle	bundle					-					-										0					
39	MAGAZINE FILE BOX, LARGE	piece					-					-										0					
40	MARKER, fluorescent, 3 colors per set	set	134				-	43				-	52					35				0					
41	MARKER, whiteboard, bullet type, black	piece	274				-	198				-	196					79				0					
42	MARKER, whiteboard, bullet type, blue	piece	111				-	90				-	75					15			15.00	185.85	15	1.05	11.80	12.39	185.85
43	MARKER, whiteboard, bullet type, red	piece	79				-	48				-	38					10			10.00	123.9	10	1.05	11.80	12.39	123.90
44	MARKER, permanent, bullet type, black	piece	220				-	88				-	129					23			23.00	233.048	23	1.05	9.65	10.13	233.05
45	MARKER, permanent, bullet type, blue	piece	44				-	62				-	44					24			24.00	243.18	24	1.05	9.65	10.13	243.18
46	MARKER, permanent, bullet type, red	piece	50				-	34				-	16					1			1.00	10.1325	1	1.05	9.65	10.13	10.13
47	NOTE BOOK, stenographer's, 40 leaves, spiral	piece					-					-									-	0	0	1.05	10.30	10.82	-
48	NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad					-					-									-	0	0	1.05	31.20	32.76	-
49	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad					-					-									-	0	0	1.05	38.38	40.30	-
50	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad					-					-									-	0	0	1.05	54.06	56.76	-
51	PAD PAPER, Ruled	pad	41				-	53				-	65					13			13.00	238.466	13	1.05	17.47	18.34	238.47
52	PAPER CLIP, gem type, 48mm, 100 pieces per box	box					-					-									-	0	0	1.05	13.52	14.20	-
53	PAPER CLIP, gem type, 32mm, 100 pieces per box	box					-					-									-	0	0	1.05	6.76	7.10	-
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream					-					-									-	0	0	1.05	117.83	123.72	-
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream					-					-									-	0	0	1.05	132.02	138.62	-
56	PAPER, Multi-Purpose (COPY) A4, 70gsm	ream					-					-									-	0	0	1.05	102.39	107.51	-
57	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream					-					-									-	0	0	1.05	114.87	120.61	-
58	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream					-					-									-	0	0	1.05	92.04	96.64	-
59	PAPER, Thermal, 216mm x 30m	roll					-					-									-	0	0	1.05	35.67	37.45	-
60	PENCIL, lead, w/eraser, one(1) dozen per box	box	722				-	181				-	370					137			137.00	2822.34	137	1.05	19.62	20.60	2,822.34
61	PHILIPPINE NATIONAL FLAG	piece					-					-									-	0	0	1.05	299.52	314.50	-
62	RECORD BOOK, 300 pages, size: 214mm x 278mm min	book					-					-									-	0	0	1.05	60.32	63.34	-
63	RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	184				-	43				-	111					32			32.00	2918.16	32	1.05	86.85	91.19	2,918.16
64	RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle					-					-									-	0	0	1.05	256.87	269.71	-
65	RUBBER BAND, 70mm min lay flat length (#18)	box	51				-	15				-	26					10			10.00	1111.43	10	1.05	105.85	111.14	1,111.43

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66	RULER, plastic, 450mm, 1 piece in individual plastic	piece	90				-	24				-	33					14			14.00	229.32	14	1.05	15.60	16.38	229.32
67	SIGN PEN, black	piece	249				-	133				-	126					96			96.00	4436.21	96	1.05	44.01	46.21	4,436.21
68	SIGN PEN, blue	piece					-					-									-	0	0	1.05	44.01	46.21	-
69	SIGN PEN, red	piece					-					-									-	0	0	1.05	44.01	46.21	-
70	STAMP PAD INK, violet, 50mL	bottle	55				-	42				-	42					36			36.00	864.864	36	1.05	22.88	24.02	864.86
71	STAMP PAD, felt pad, min 60mm x 100mm	piece	48				-	21				-	25					10			10.00	326.34	10	1.05	31.08	32.63	326.34
72	STAPLE WIRE, Heavy duty, 23/13	box	204				-	77				-	107					61			61.00	1948.4	61	1.05	30.42	31.94	1,948.40
73	STAPLE WIRE, Standard	box	102				-	44				-	57					24			24.00	476.784	24	1.05	18.92	19.87	476.78
74	TAPE, masking, 24mm, 50 meters length	roll	105				-	50				-	61					18			18.00	1041.77	18	1.05	55.12	57.88	1,041.77
75	TAPE, masking, 48mm, 50 meters length	roll	112				-	42				-	41					11			11.00	1213.21	11	1.05	105.04	110.29	1,213.21
76	TAPE, transparent, 24mm, 50 meters	roll	188				-	44				-	127					28			28.00	510.678	28	1.05	17.37	18.24	510.68
77	TAPE, transparent, 48mm, 50 meters	roll	99				-	41				-	43					15			15.00	524.16	15	1.05	33.28	34.94	524.16
78	TAPE, packaging, 48mm, 50 meters length	roll	127				-	54				-	92					32			32.00	1118.21	32	1.05	33.28	34.94	1,118.21
79	TOILET TISSUE, 12 rolls per pack	pack	226				-	107				-	124					95			95.00	7538.11	95	1.05	75.57	79.35	7,538.11
80	TWINE, plastic, one kilo per roll	roll					-					-									-	0	0	1.05	54.08	56.78	-
81	WRAPPING PAPER, kraft, 50 sheets per pack	pack					-					-				-					-	0	0	1.05	112.72	118.36	-
							-					-															
							-					-															
	COMMON OFFICE DEVICES						-					-															
1	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	70				-	8				-	49					7			7.00	57.6975	7	1.05	7.85	8.24	57.70
2	CUTTER KNIFE, heavy duty	piece					-					-									-	0	0	1.05	19.43	20.40	-
3	DATING AND STAMPING MACHINE	piece	55				-	13				-	15					9			9.00	4520.69	9	1.05	478.38	502.30	4,520.69
4	PENCIL SHARPENER, 1 piece in indiviual plastic case	piece					-					-									-	0	0	1.05	187.20	196.56	-
5	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	46				-	8				-	7								-	0	0	1.05	123.43	129.60	-
6	SCISSORS, (6")	pair	141				-	26				-	77					26			26.00	423.969	26	1.05	15.53	16.31	423.97
7	STAPLER, standard	piece	76				-	15				-	13					7			7.00	677.891	7	1.05	92.23	96.84	677.89
8	STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece	126			126	140,206.25	44			44	48,960.91	62			62.00	68990.4	37			37.00	41171.7	269	1.05	1,059.76	1,112.75	299,329.21
9	STAPLE REMOVER, plier type	piece	48			48	888.55	34			34	629.39	24			24.00	444.276	8			8.00	148.092	114	1.05	17.63	18.51	2,110.31
10	TAPE DISPENSER, table top	piece																			-	0	0	1.05	47.72	50.11	-
11	WASTE BASKET, non-rigid plastic	piece																			-	0	0	1.05	30.68	32.21	-
	COMMON JANITORIAL SUPPLIES																										
1	BROOM, soft (tambo)	piece	336					56					133					56			56.00	6115.2	56	1.05	104.00	109.20	6,115.20
2	BROOM, stick (tingting)	piece																			-	0	0	1.05	23.92	25.12	-
3	CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle																			-	0	0	1.05	41.60	43.68	-
4	CLEANSER, scouring powder, 350grams/can	can																			-	0	0	1.05	18.20	19.11	-
5	DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	258					141					166					131			131.00	5722.08	131	1.05	41.60	43.68	5,722.08
6	DISINFECTANT SPRAY, 400-550 grams	can																			-	0	0	1.05	114.40	120.12	-
7	DUST PAN, non-rigid plastic	piece	129					18					72					13			13.00	495.222	13	1.05	36.28	38.09	495.22
8	FLOOR WAX, Paste, red	can																			-	0	0	1.05	228.80	240.24	-
9	FURNITURE CLEANER, aerosol, 300mL/can	can																			-	0	0	1.05	84.76	89.00	-
10	INSECTICIDE, aerosol type, 600mL/can	can																			-	0	0	1.05	117.52	123.40	-
11	MOPBUCKET	piece																			-	0	0	1.05	1,872.00	1,965.60	-
12	MOPHANDLE, screw type, aluminum handle	piece	98					59					60					18			18.00	2457	18	1.05	130.00	136.50	2,457.00
13	MOPHEAD, made of rayon	piece	67					43					36					14			14.00	1452.36	14	1.05	98.80	103.74	1,452.36
14	RAG, all cotton, 32 pieces per kilo per bundle	bundle	149					34					57					23			23.00	1054.87	23	1.05	43.68	45.86	1,054.87
15	SCOURING PAD, 5 pieces per pack	pack																			-	0	0	1.05	119.60	125.58	-
16	TRASHBAG, plastic, transparent, 10pcs/roll	roll																			-	0	0	1.05	139.88	146.87	-
	COMMON OFFICE EQUIPMENT																										
1	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	9					2					3								-	0	0	1.05	10,398.96	10,918.91	-

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2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit																			-	0	0	1.05	153.92	161.62	-
3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit	81					3					15					3			3.00	1303.85	3	1.05	413.92	434.62	1,303.85
4	CHAIR, monobloc, without armrest, beige	piece	22					11													-	0	0	1.05	280.80	294.84	-
5	CHAIR, monobloc, without armrest, white	piece	24					2					2					2			2.00	589.68	2	1.05	280.80	294.84	589.68
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit																			-	0	0	1.05	6,229.60	6,541.08	-
7	DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit																			-	0	0	1.05	25,168.00	26,426.40	-
8	ELECTRIC FAN, industrial	unit																			-	0	0	1.05	1,144.00	1,201.20	-
9	ELECTRIC FAN, orbit type	unit																			-	0	0	1.05	1,248.00	1,310.40	-
10	ELECTRIC FAN, stand type	unit																			-	0	0	1.05	1,036.88	1,088.72	-
11	ELECTRIC FAN, wall type	unit																			-	0	0	1.05	933.92	980.62	-
12	FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial,	unit																			-	0	0	1.05	3,502.72	3,677.86	-
13	FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit																			-	0	0	1.05	1,295.84	1,360.63	-
14	FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit																			-	0	0	1.05	3,939.52	4,136.50	-
15	MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit																			-	0	0	1.05	41,116.70	43,172.54	-
16	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit																			-	0	0	1.05	7,956.00	8,353.80	-
17	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit																			-	0	0	1.05	5,491.20	5,765.76	-
18	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit																			-	0	0	1.05	18,417.17	19,338.03	-
19	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit																			-	0	0	1.05	5,831.52	6,123.10	-
20	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit																			-	0	0	1.05	10,000.00	10,500.00	-
21	PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit																			-	0	0	1.05	1,653.60	1,736.28	-
22	TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit																			-	0	0	1.05	1,232.40	1,294.02	-
23	TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit																			-	0	0	1.05	1,233.40	1,295.07	-
	COMMON COMPUTER SUPPLIES																										
1	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box																			-	0	0	1.05	601.90	632.00	-
2	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box																			-	0	0	1.05	882.44	926.56	-
3	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box																			-	0	0	1.05	683.49	717.66	-
4	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box																			-	0	0	1.05	950.56	998.09	-
5	COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box	9																		-	0	0	1.05	570.91	599.46	-
6	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box																			-	0	0	1.05	910.00	955.50	-
7	DVD REWRITABLE, 4x speed, 4.7GB capacity	piece																			-	0	0	1.05	21.37	22.44	-
8	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 2.0 cable and product guide	piece	39					3					3								-	0	0	1.05	3,092.96	3,247.61	-
9	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	100					19					32					6			6.00	1474.2	6	1.05	234.00	245.70	1,474.20
10	MOUSE, optical, USB connection type	unit	117					55					78					48			48.00	6918.91	48	1.05	137.28	144.14	6,918.91

	Item & Specifications	Unit of Measure	Quantity Requirement																						NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
	HANDBOOK ON PROCUREMENT																										
1	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages	piece	216					205					105					100			100.00	3034.5	100	1.05	28.90	30.35	3,034.50
	CONSUMABLES																										
1	INK CART, BROTHER LC39BK, Black	cart																			-	0	0	1.025	681.20	698.23	-
2	INK CART, BROTHER LC39C, Cyan	cart																			-	0	0	1.05	447.20	469.56	-
3	INK CART, BROTHER LC39M, Magenta	cart																			-	0	0	1.05	447.20	469.56	-
4	INK CART, BROTHER LC39Y, Yellow	cart																			-	0	0	1.05	447.20	469.56	-
5	INK CART, BROTHER LC67B, Black	cart																			-	0	0	1.05	910.00	955.50	-
6	INK CART, BROTHER LC67C, Cyan	cart																			-	0	0	1.05	546.00	573.30	-
7	INK CART, BROTHER LC67M, Magenta	cart																			-	0	0	1.05	546.00	573.30	-
8	INK CART, BROTHER LC67Y, Yellow	cart																			-	0	0	1.05	546.00	573.30	-
9	INK CART, BROTHER LC67HYBK, Black	cart																			-	0	0	1.05	1,601.60	1,681.68	-
10	INK CART, BROTHER LC67HYC, Cyan	cart																			-	0	0	1.05	868.40	911.82	-
11	INK CART, BROTHER LC67HYM, Magenta	cart																			-	0	0	1.05	868.40	911.82	-
12	INK CART, BROTHER LC67HYY, Yellow	cart																			-	0	0	1.05	868.40	911.82	-
13	INK CART, CANON PG-810, Black	cart	82					17					79					12			12.00	7809.98	12	1.05	619.84	650.83	7,809.98
14	INK CART, CANON PG-740, Black	cart																			-	0	0	1.05	702.00	737.10	-
15	INK CART, CANON PGI-725, Black	cart																			-	0	0	1.05	491.92	516.52	-
16	INK CART, CANON CLI-726, Black	cart																			-	0	0	1.05	464.88	488.12	-
17	INK CART, CANON CL-811, Colored	cart	58					7					65					2			2.00	1720.99	2	1.05	819.52	860.50	1,720.99
18	INK CART, CANON CL-741, Colored	cart																			-	0	0	1.05	819.52	860.50	-
19	INK CART, CANON CLI-726, Cyan	cart																			-	0	0	1.05	535.60	562.38	-
20	INK CART, CANON CLI-726, Magenta	cart																			-	0	0	1.05	535.60	562.38	-
21	INK CART, CANON CLI-726, Yellow	cart																			-	0	0	1.05	535.60	562.38	-
22	INK CART, EPSON C13T038190 (To 38), Black	cart																			-	0	0	1.05	491.92	516.52	-
23	INK CART, EPSON C13T039090 (To 39), Colored	cart																			-	0	0	1.05	770.64	809.17	-
24	INK CART, EPSON C13T105190(73N)/(91N),Black	cart																			-	0	0	1.05	426.40	447.72	-
25	INK CART, EPSON C13T105290(73N)/(91N),Cyan	cart																			-	0	0	1.05	426.40	447.72	-
26	INK CART, EPSON C13T105390(73N)/(91N),Magenta	cart																			-	0	0	1.05	426.40	447.72	-
27	INK CART, EPSON C13T105490(73N)/(91N),Yellow	cart																			-	0	0	1.05	426.40	447.72	-
28	INK CART, EPSON C13T6664100 (T6641), Black	cart																			-	0	0	1.05	254.80	267.54	-
29	INK CART, EPSON C13T664200 (T6642), Cyan	cart																			-	0	0	1.05	254.80	267.54	-
30	INK CART, EPSON C13T664300 (T6643), Magenta	cart																			-	0	0	1.05	254.80	267.54	-
31	INK CART, EPSON C13T664400 (T6644), Yellow	cart																			-	0	0	1.05	254.80	267.54	-
32	INK CART, HP 51645A, (HP45), Black	cart																			-	0	0	1.05	1,310.40	1,375.92	-
33	INK CART, HP C1823A, (HP23), Tri-color	cart																			-	0	0	1.05	1,612.00	1,692.60	-
34	INK CART, HP C4844A, (HP10), Black	cart																			-	0	0	1.05	1,492.40	1,567.02	-
35	INK CART, HP C4906AA, (HP940XL), Black	cart																			-	0	0	1.05	1,523.60	1,599.78	-
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart																			-	0	0	1.05	1,029.60	1,081.08	-
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart																			-	0	0	1.05	1,029.60	1,081.08	-
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart																			-	0	0	1.05	1,029.60	1,081.08	-
39	INK CART, HP C4936A, (HP18), Black	cart																			-	0	0	1.05	891.28	935.84	-
40	INK CART, HP C4937A, (HP18), Cyan	cart																			-	0	0	1.05	672.88	706.52	-
41	INK CART, HP C4938A, (HP18), Magenta	cart																			-	0	0	1.05	672.88	706.52	-
42	INK CART, HP C4939A, (HP18), Yellow	cart																			-	0	0	1.05	672.88	706.52	-
43	INK CART, HP C6578DA, (HP78), Tri-color	cart																			-	0	0	1.05	1,513.20	1,588.86	-
44	INK CART, HP C6615DA, (HP15), Black	cart																			-	0	0	1.05	1,237.60	1,299.48	-
45	INK CART, HP C6625AA, (HP17), Tri-color	cart																			-	0	0	1.05	1,346.80	1,414.14	-
46	INK CART, HP C6656AA, (HP56), Black	cart																			-	0	0	1.05	921.44	967.51	-
47	INK CART, HP C6657AA, (HP57), Tri-color	cart																			-	0	0	1.05	1,466.40	1,539.72	-
48	INK CART, HP C8727AA, (HP27), Black	cart																			-	0	0	1.05	800.80	840.84	-
49	INK CART, HP C8765WA, (HP94), Black	cart																			-	0	0	1.05	884.00	928.20	-
50	INK CART, HP C8766WA, (HP95), Tri-color	cart																			-	0	0	1.05	1,103.44	1,158.61	-
51	INK CART, HP C8767WA, (HP96), Black	cart																			-	0	0	1.05	1,357.20	1,425.06	-
52	INK CART, HP C9351AA, (HP21), Black	cart																			-	0	0	1.05	643.76	675.95	-
53	INK CART, HP C9352AA, (HP22), Tri-color	cart																			-	0	0	1.05	751.92	789.52	-
54	INK CART, HP C9361WA, (HP93), Tri-color	cart																			-	0	0	1.05	1,346.80	1,414.14	-
55	INK CART, HP C9362WA, (HP92), Black	cart																			-	0	0	1.05	600.08	630.08	-
56	INK CART, HP C9363WA, (HP97), Tri-color	cart																			-	0	0	1.05	1,490.32	1,564.84	-

	Item & Specifications	Unit of Measure	Quantity Requirement																						NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
57	INK CART, HP C9364WA, (HP98), Black	cart																			-	0	0	1.05	811.20	851.76	-
58	INK CART, HP CB314A, (HP900), Black	cart																			-	0	0	1.05	296.40	311.22	-
59	INK CART, HP CB315A, (HP900), Tri-color	cart																			-	0	0	1.05	360.88	378.92	-
60	INK CART, HP CB335WA, (HP74), Black	cart																			-	0	0	1.05	678.08	711.98	-
61	INK CART, HP CB336WA, (HP74XL), Black	cart																			-	0	0	1.05	1,461.20	1,534.26	-
62	INK CART, HP CB337WA, (HP75), Tri-color	cart																			-	0	0	1.05	780.00	819.00	-
63	INK CART, HP CB338WA, (HP75XL), Tri-color	cart																			-	0	0	1.05	1,482.00	1,556.10	-
64	INK CART, HP CC640WA, (HP60), Black	cart																			-	0	0	1.05	634.40	666.12	-
65	INK CART, HP CC641WA, (HP60XL), Black	cart																			-	0	0	1.05	1,398.80	1,468.74	-
66	INK CART, HP CC643WA, (HP60), Tri-color	cart																			-	0	0	1.05	747.76	785.15	-
67	INK CART, HP CC644WA, (HP60XL), Tri-color	cart																			-	0	0	1.05	1,627.60	1,708.98	-
68	INK CART, HP CC653AA, (HP901), Black	cart																			-	0	0	1.05	634.40	666.12	-
69	INK CART, HP CC656AA, (HP901), Tri-color	cart																			-	0	0	1.05	977.60	1,026.48	-
70	INK CART, HP CC660AA, (HP702), Black	cart																			-	0	0	1.05	1,004.64	1,054.87	-
71	INK CART, HP CD887AA, (HP703), Black	cart																			-	0	0	1.05	346.32	363.64	-
72	INK CART, HP CD888AA, (HP703), Tri-color	cart																			-	0	0	1.05	346.32	363.64	-
73	INK CART, HP CD971AA, (HP 920), Black	cart																			-	0	0	1.05	792.48	832.10	-
74	INK CART, HP CD972AA, (HP 920XL), Cyan	cart																			-	0	0	1.05	608.40	638.82	-
75	INK CART, HP CD973AA, (HP 920XL), Magenta	cart																			-	0	0	1.05	608.40	638.82	-
76	INK CART, HP CD974AA, (HP 920XL), Yellow	cart																			-	0	0	1.05	608.40	638.82	-
77	INK CART, HP CD975AA, (HP 920XL), Black	cart																			-	0	0	1.05	1,144.00	1,201.20	-
78	INK CART, HP CH561WA, (HP61), Black	cart																			-	0	0	1.05	608.40	638.82	-
79	INK CART, HP CH562WA, (HP61), Tricolor	cart																			-	0	0	1.05	752.96	790.61	-
80	INK CART, HP CN045AA, (HP950XL), Black	cart																			-	0	0	1.05	1,542.32	1,619.44	-
81	INK CART, HP CN046AA, (HP951XL), Cyan	cart																			-	0	0	1.05	1,144.00	1,201.20	-
82	INK CART, HP CN047AA, (HP951XL), Magenta	cart																			-	0	0	1.05	1,144.00	1,201.20	-
83	INK CART, HP CN048AA, (HP951XL). Yellow	cart																			-	0	0	1.05	1,144.00	1,201.20	-
84	INK CART, HP CN692AA, (HP704), Black	cart	45					5					5								-	0	0	1.05	346.32	363.64	-
85	INK CART, HP CN693AA, (HP704), Tri-color	cart																			-	0	0	1.05	346.32	363.64	-
86	INK CART, HP CZ107AA, (HP678), Black	cart	50					3					13					3			3.00	1126.94	3	1.05	357.76	375.65	1,126.94
87	INK CART, HP CZ108AA, (HP678), Tricolor	cart	38					2					13					2			2.00	757.848	2	1.05	360.88	378.92	757.85
88	INK CART, HP CZ121A (HP685A), Black	cart																			-	0	0	1.05	364.00	382.20	-
89	INK CART, HP CZ122A (HP685A), Cyan	cart																			-	0	0	1.05	239.20	251.16	-
90	INK CART, HP CZ123A (HP685A), Magenta	cart																			-	0	0	1.05	239.20	251.16	-
91	INK CART, HP CZ124A (HP685A), Yellow	cart																			-	0	0	1.05	239.20	251.16	-
92	INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart																			-	0	0	1.05	915.20	960.96	-
93	INK CART, LEXMARK 10NO217 (#17), Black	cart																			-	0	0	1.05	1,003.60	1,053.78	-
94	INK CART, LEXMARK 10NO227 (#27), Colored	cart																			-	0	0	1.05	1,196.00	1,255.80	-
95	TONER CART, BROTHER TN-2025, Black	cart																			-	0	0	1.05	2,556.32	2,684.14	-
96	TONER CART, BROTHER TN-2130, Black	cart																			-	0	0	1.05	1,820.00	1,911.00	-
97	TONER CART, BROTHER TN-2150, Black	cart																			-	0	0	1.05	2,860.00	3,003.00	-
98	TONER CART, BROTHER TN-3320, Black	cart																			-	0	0	1.05	3,336.32	3,503.14	-
99	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart																			-	0	0	1.05	4,971.20	5,219.76	-
100	TONER CART, HP C4092A, Black	cart																			-	0	0	1.05	2,741.44	2,878.51	-
101	TONER CART, HP C4096A, Black	cart																			-	0	0	1.05	5,352.88	5,620.52	-
102	TONER CART, HP C7115A, Black	cart																			-	0	0	1.05	2,971.28	3,119.84	-
103	TONER CART, HP CB435A, Black	cart																			-	0	0	1.05	2,719.60	2,855.58	-
104	TONER CART, HP CB436A, Black	cart																			-	0	0	1.05	3,062.80	3,215.94	-
105	TONER CART, HP CB540A, Black	cart																			-	0	0	1.05	3,266.64	3,429.97	-
106	TONER CART, HP CB541A, Cyan	cart																			-	0	0	1.05	2,970.24	3,118.75	-
107	TONER CART, HP CB542A, Yellow	cart																			-	0	0	1.05	2,970.24	3,118.75	-
108	TONER CART, HP CB543A, Magenta	cart																			-	0	0	1.05	2,970.24	3,118.75	-
109	TONER CART, HP CC364A, Black	cart																			-	0	0	1.05	7,321.60	7,687.68	-
110	TONER CART, HP CC530A, Black	cart																			-	0	0	1.05	5,163.60	5,421.78	-
111	TONER CART, HP CC531A, Cyan	cart																			-	0	0	1.05	4,843.28	5,085.44	-
112	TONER CART, HP CC532A, Yellow	cart																			-	0	0	1.05	4,843.28	5,085.44	-
113	TONER CART, HP CC533A, Magenta	cart																			-	0	0	1.05	4,843.28	5,085.44	-
114	TONER CART, HP CE255A, Black	cart																			-	0	0	1.05	6,355.44	6,673.21	-
115	TONER CART, HP CE278A, Black	cart																			-	0	0	1.05	3,070.08	3,223.58	-
116	TONER CART, HP CE285A (HP85A), Black	cart																			-	0	0	1.05	2,707.12	2,842.48	-

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117	TONER CART, HP CE310A, Black	cart																			-	0	0	1.05	2,317.12	2,432.98	-
118	TONER CART, HP CE311A, Cyan	cart																			-	0	0	1.05	2,475.20	2,598.96	-
119	TONER CART, HP CE312A, Yellow	cart																			-	0	0	1.05	2,475.20	2,598.96	-
120	TONER CART, HP CE313A, Magenta	cart																			-	0	0	1.05	2,475.20	2,598.96	-
121	TONER CART, HP CE320A, Black	cart																			-	0	0	1.05	3,057.60	3,210.48	-
122	TONER CART, HP CE321A, Cyan	cart																			-	0	0	1.05	2,943.20	3,090.36	-
123	TONER CART, HP CE322A, Yellow	cart																			-	0	0	1.05	2,943.20	3,090.36	-
124	TONER CART, HP CE323A, Magenta	cart																			-	0	0	1.05	2,943.20	3,090.36	-
125	TONER CART, HP CE390A, Black	cart																			-	0	0	1.05	7,280.00	7,644.00	-
126	TONER CART, HP CE400A, Black	cart																			-	0	0	1.05	6,595.68	6,925.46	-
127	TONER CART, HP CE401A, Cyan	cart																			-	0	0	1.05	9,655.36	10,138.13	-
128	TONER CART, HP CE402A, Yellow	cart																			-	0	0	1.05	9,655.36	10,138.13	-
129	TONER CART, HP CE403A, Magenta	cart																			-	0	0	1.05	9,655.36	10,138.13	-
130	TONER CART, HP CE410A, (HP305), Black	cart																			-	0	0	1.05	3,640.00	3,822.00	-
131	TONER CART, HP CE411A, (HP305), Cyan	cart																			-	0	0	1.05	5,392.40	5,662.02	-
132	TONER CART, HP CE412A, (HP305), Yellow	cart																			-	0	0	1.05	5,392.40	5,662.02	-
133	TONER CART, HP CE413A, (HP305), Magenta	cart																			-	0	0	1.05	5,392.40	5,662.02	-
134	TONER CART, HP CE505A, Black	cart																			-	0	0	1.05	3,660.80	3,843.84	-
135	TONER CART, HP CE505X, Black, high cap	cart																			-	0	0	1.05	6,721.52	7,057.60	-
136	TONER CART, HP Q2612A, Black	cart																			-	0	0	1.05	2,971.28	3,119.84	-
137	TONER CART, HP Q2613A, Black	cart																			-	0	0	1.05	3,328.00	3,494.40	-
138	TONER CART, HP Q5942A, Black	cart																			-	0	0	1.05	7,280.00	7,644.00	-
139	TONER CART, HP Q5949A, Black	cart																			-	0	0	1.05	3,530.80	3,707.34	-
140	TONER CART, HP Q5950A, Black	cart																			-	0	0	1.05	7,644.00	8,026.20	-
141	TONER CART, HP Q5951A, Cyan	cart																			-	0	0	1.05	10,845.12	11,387.38	-
142	TONER CART, HP Q5952A, Yellow	cart																			-	0	0	1.05	10,845.12	11,387.38	-
143	TONER CART, HP Q5953A, Magenta	cart																			-	0	0	1.05	10,845.12	11,387.38	-
144	TONER CART, HP Q6000A, Black	cart																			-	0	0	1.05	3,317.60	3,483.48	-
145	TONER CART, HP Q6001A, Cyan	cart																			-	0	0	1.05	3,614.00	3,794.70	-
146	TONER CART, HP Q6002A, Yellow	cart																			-	0	0	1.05	3,614.00	3,794.70	-
147	TONER CART, HP Q6003A, Magenta	cart																			-	0	0	1.05	3,614.00	3,794.70	-
148	TONER CART, HP Q6470A, Black	cart																			-	0	0	1.05	5,526.56	5,802.89	-
149	TONER CART, HP Q6471A, Cyan	cart																			-	0	0	1.05	5,495.36	5,770.13	-
150	TONER CART, HP Q6472A, Yellow	cart																			-	0	0	1.05	5,844.80	6,137.04	-
151	TONER CART, HP Q6473A, Magenta	cart																			-	0	0	1.05	5,844.80	6,137.04	-
152	TONER CART, HP Q7553A, Black	cart																			-	0	0	1.05	3,763.76	3,951.95	-
153	TONER CART, LEXMARK E360H11P, Black	cart																			-	0	0	1.05	8,874.32	9,318.04	-
154	TONER CART, LEXMARK T650A11P, Black	cart																			-	0	0	1.05	9,630.40	10,111.92	-
155	TONER CART, SAMSUNG ML-D2850B, Black	cart																			-	0	0	1.05	4,836.00	5,077.80	-
156	TONER CART, SAMSUNG MLT-D101S, Black	cart																			-	0	0	1.05	2,600.00	2,730.00	-
157	TONER CART, SAMSUNG MLT-D103L, Black	cart																			-	0	0	1.05	2,912.00	3,057.60	-
158	TONER CART, SAMSUNG MLT-D103S, Black	cart																			-	0	0	1.05	2,912.00	3,057.60	-
159	TONER CART, SAMSUNG MLT-D104S, Black	cart																			-	0	0	1.05	2,548.00	2,675.40	-
160	TONER CART, SAMSUNG MLT-D105L, Black	cart																			-	0	0	1.05	2,860.00	3,003.00	-
161	TONER CART, SAMSUNG MLT-D108S, Black	cart																			-	0	0	1.05	2,600.00	2,730.00	-
162	TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart																			-	0	0	1.05	3,120.00	3,276.00	-
163	TONER CART, SAMSUNG MLT-D203E, Black	cart																			-	0	0	1.05	7,280.00	7,644.00	-
164	TONER CART, SAMSUNG MLT-D203L, Black	cart																			-	0	0	1.05	5,512.00	5,787.60	-
165	TONER CART, SAMSUNG MLT-D203U, black	cart																			-	0	0	1.05	9,464.00	9,937.20	-
166	TONER CART, SAMSUNG MLT-D205E, Black	cart																			-	0	0	1.05	8,008.00	8,408.40	-
167	TONER CART, SAMSUNG MLT-D205L, Black	cart																			-	0	0	1.05	4,784.00	5,023.20	-
168	TONER CART, SAMSUNG SCX-D6555A, Black	cart																			-	0	0	1.05	4,212.00	4,422.60	-
169	RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart	45					22					35					12			12.00	967.05	12	1.05	76.75	80.59	967.05
170	RIBBON CART, EPSON C13S015531 (S015086), Black	cart																			-	0	0	1.05	724.88	761.12	-
171	RIBBON CART, EPSON C13S015584 (S015327), Black	cart																			-	0	0	1.05	334.88	351.62	-
172	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	27					17					17					7			7.00	558.012	7	1.05	75.92	79.72	558.01
B. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
	COMMON ELECTRICAL SUPPLIES																										
1	BALLAST, 36 watts	piece																						1.05	74.78	78.52	-

	Item & Specifications	Unit of Measure	Quantity Requirement																						NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
2	FLUORESCENT LAMP, tubular, 14 watts	tube																						1.05	88.40	92.82	-
3	FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set																						1.05	364.00	382.20	-
	COMMON OFFICE EQUIPMENT																										
1	CALCULATOR, MINI-PRINTING, 1 unit per box	unit																						1.05	930.80	977.34	-
2	CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit																						1.05	1,965.60	2,063.88	-
3	ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit																						1.05	3,315.52	3,481.30	-
4	MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit																						1.05	2,704.00	2,839.20	-
5	WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4	unit																						1.05	1,037.92	1,089.82	-
	COMMON OFFICE SUPPLIES																										
1	CARTOLINA, white, 20 pieces per pack	pack																				0	0	1.05	52.00	54.60	-
2	CLIP, bulldog, 73mm (3")	piece	41			41	358.18	53			53	463.01	65			65.00	567.84	13			13.00	113.568	172	1.05	8.32	8.74	1,502.59
3	COLUMNAR PAD, 18 cols, 50 gsm min.	pad																				0	0	1.05	65.52	68.80	-
4	ENVELOPE, PAY, 500 pieces per box	box	1022			1022	123,095.30	466			466	56,127.60	472			472.00	56850.3	466			466.00	56127.6	2426	1.05	114.71	120.45	292,200.78
5	ILLUSTRATION BOARD, (30"x40")	piece																				0	0	1.05	35.05	36.80	-
6	INDEX CARD BOX, 3"x5"	piece																				0	0	1.05	36.40	38.22	-
7	INDXEX CARD BOX, 5"x8"	piece																				0	0	1.05	55.12	57.88	-
8	INDEX CARD, 3"x5", 500 pieces per pack	pack																				0	0	1.05	51.27	53.83	-
9	INDEX CARD, 5"x8", 500 pieces per pack	pack																				0	0	1.05	139.34	146.31	-
10	MANILA PAPER, 10sheets per pack	pack																				0	0	1.05	26.00	27.30	-
11	MAP PIN, round head, 100 pieces per case	case																				0	0	1.05	40.35	42.37	-
12	OIL, for general purpose lubricant, 120 mL	bottle																				0	0	1.05	36.90	38.75	-
13	PAPER, Thermal, 210mm x 30m	roll																				0	0	1.05	29.95	31.45	-
14	PUSH PIN, flat head type, assorted colors, 100 pieces per case	case																				0	0	1.05	24.96	26.21	-
15	RIBBON, for manual typewriter, in box,, with each spool individually wrapped in plastic	spool	6			6	101.56	3			3	50.78	5			5.00	84.63	3			3.00	50.778	17	1.05	16.12	16.93	287.74
16	RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	171			171	27,076.14	45			45	7,125.30	84			84.00	13300.6	40			40.00	6333.6	340	1.05	150.80	158.34	53,835.60
17	RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	87			87	26,585.59	43			43	13,140.00	45			45.00	13751.2	28			28.00	8556.28	203	1.05	291.03	305.58	62,033.04
18	STAPLE WIRE, Heavy duty, 23/17	box																				0	0	1.05	41.48	43.55	-
19	TAPE DISPENSER, handheld	piece																				0	0	1.05	29.10	30.56	-
20	TAPE, for adding machine	roll																				0	0	1.05	8.11	8.52	-
21	TIME CARD, for Amano Bundy Clock,100 pieces bundle	bundle	183			183	13,348.66	104			104	7,586.12	140			140.00	10212.1	101			101.00	7367.29	528	1.05	69.47	72.94	38,514.17
	COMMON JANITORIAL SUPPLIES																										
1	FLOOR WAX, Liquid type, natural	can																				0	0	1.05	370.50	389.03	-
2	FLOOR WAX, Paste type, natural	can																				0	0	1.05	223.60	234.78	-
3	SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece	154			154	3,615.61	55			55	1,291.29	101			101.00	2371.28	55			55.00	1291.29	365	1.05	22.36	23.48	8,569.47
	CONSUMABLES																										
1	INK CART, EPSON C13T103190 (103), Black	cart																				0	0	1.05	866.32	909.64	-
2	INK CART, EPSON C13T103290 (103), Cyan	cart																				0	0	1.05	577.20	606.06	-
3	INK CART, EPSON C13T103390 (103), Magenta	cart																				0	0	1.05	577.20	606.06	-
4	INK CART, EPSON C13T103490 (103), Yellow	cart																				0	0	1.05	577.20	606.06	-
5	INK CART, EPSON C13T143190 (143), Black	cart																				0	0	1.05	587.60	616.98	-
6	INK CART, EPSON C13T143290 (143), Cyan	cart																				0	0	1.05	465.92	489.22	-
7	INK CART, EPSON C13T143390 (143), Magenta	cart																				0	0	1.05	465.92	489.22	-
8	INK CART, EPSON C13T143490 (143), Yellow	cart																				0	0	1.05	465.92	489.22	-
9	INK CART, EPSON C13T166190 (166XL), Black	cart																				0	0	1.05	176.80	185.64	-
10	INK CART, EPSON C13T166290 (166XL), Cyan	cart																				0	0	1.05	332.80	349.44	-

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11	INK CART, EPSON C13T166390 (166XL), Magenta	cart																				0	0	1.05	332.80	349.44	-
12	INK CART, EPSON C13T166490 (166XL), Yellow	cart																				0	0	1.05	332.80	349.44	-
13	INK CART, HP C4836A, (HP11), Cyan	cart																				0	0	1.05	1,535.04	1,611.79	-
14	INK CART, HP C4837A, (HP11), Magenta	cart																				0	0	1.05	1,535.04	1,611.79	-
15	INK CART, HP C4838A, (HP11), Yellow	cart																				0	0	1.05	1,535.04	1,611.79	-
16	RIBBON CART, LEXMARK 3070169 (11A3550)	cart																				0	0	1.05	780.00	819.00	-
17	RIBBON CART., FUJITSU DL 3850	cart																				0	0	1.05	447.20	469.56	-
18	TONER CART, BROTHER TN-150BK, Black	cart																				0	0	1.05	3,239.60	3,401.58	-
19	TONER CART, BROTHER TN-150C, Cyan	cart																				0	0	1.05	3,707.60	3,892.98	-
20	TONER CART, BROTHER TN-150M, Magenta	cart																				0	0	1.05	3,707.60	3,892.98	-
21	TONER CART, BROTHER TN-150Y, Yellow	cart																				0	0	1.05	3,707.60	3,892.98	-
22	TONER CART, BROTHER TN-155BK, Black	cart																				0	0	1.05	4,576.00	4,804.80	-
23	TONER CART, FUJI XEROX CWAA0762, Black	cart																				0	0	1.05	5,683.60	5,967.78	-
24	TONER CART, HP CE250A, Black	cart																				0	0	1.05	5,408.00	5,678.40	-
25	TONER CART, HP CE251A, Cyan	cart																				0	0	1.05	10,551.84	11,079.43	-
26	TONER CART, HP CE252A, Yellow	cart																				0	0	1.05	10,551.84	11,079.43	-
27	TONER CART, HP CE253A, Magenta	cart																				0	0	1.05	10,551.84	11,079.43	-
28	TONER CART, HP Q1338A, Black	cart																				0	0	1.05	6,676.80	7,010.64	-
29	TONER CART, HP Q6511A, Black	cart																				0	0	1.05	5,892.64	6,187.27	-
30	TONER CART, HP Q7551A, Black	cart																				0	0	1.05	6,162.00	6,470.10	-
31	TONER CART, LEXMARK 34217HR, Black	cart																				0	0	1.05	4,712.24	4,947.85	-
32	TONER CART, SAMSUNG ML-2250D5, Black	cart																				0	0	1.05	4,784.00	5,023.20	-
33	TONER CART, SAMSUNG ML-D3050B, Black	cart																				0	0	1.05	6,656.00	6,988.80	-
	Office Equipment and Accessories																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
																						0	0				-
	Office Supplies																					0	0				-
1	Aluminum Foil, Jumbo Roll Thickness: 0.04-0.12mm Width	roll	58			58	-	23			23	-	21			21.00		18			18.00	0	120				-
2	Ballpen red 0.5	pcs	804			804	-	580			580	-	963			963.00		572			572.00	0	2919				-
3	Ballpen black 0.5	pcs	1630			1630	-	761			761	-	1213			1,213.00		749			749.00	0	4353				-
4	Ballpen Blue 0.5	pcs	551			551	-	244			244	-	344			344.00		232			232.00	0	1371				-
5	Black hose (0.5") with ply	length	1305			1305	-	115			115	-	10			10.00		10			10.00	0	1440				-
6	Bleaching liquid, 500ml	bot	123			123	-	59			59	-	57			57.00		58			58.00	0	297				-
7	Bleaching powder, 500kl	pcs	161			161	-	89			89	-	90			90.00		96			96.00	0	436				-
8	Board paper long, Specialty board; 220gsm Thick Size	pack	342			342	-	105			105	-	100			100.00		75			75.00	0	622				-
9	Board paper long, Specialty board; 220gsm Thick Size	pack	379			379	-	55			55	-	95			95.00		45			45.00	0	574				-
10	Bond paper long, Substance 20, 70gsm Thickness	ream	1141			1141	-	285			285	-	721			721.00		249			249.00	0	2396				
11	Bond paper short, Substance 20, 70gsm Thickness	ream	1145			1145	-	213			213	-	701			701.00		181			181.00	0	2240				
12	*Book paper*, multicopy, 80gsm., 216mm x 330mm (8-1/	ream	1287			1287	-	148			148	-	134			134.00		115			115.00	0	1684				
13	*Book paper*, multicopy, 80gsm., 216mm x 330mm (8-1/	ream	456			456	-	108			108	-	103			103.00		75			75.00	0	742				
14	Brown Envelope Long, 0.02 kgs	pcs	2719			2719	-	1095			1095	-	1330			1,330.00		###			1,030.00	0	6174				
15	Brown Envelope Short, 0.02 kgs	pcs	1531			1531	-	1090			1090	-	895			895.00		990			990.00	0	4506				
16	Bulb socket, plastic 4"	pcs	231			231	-	113			113	-	208			208.00		113			113.00	0	665				
17	CD Recordable 700MB/80 minute storage capacity	pcs	187			187	-	82			82	-	62			62.00		162			162.00	0	493				
18	CD Rewritable 700MB/80 minute storage capacity	pcs	275			275	-	106			106	-	148			148.00		81			81.00	0	610				
19	Certificate Frames Long, Letter size black & gold plas	pcs	492			492	-	113			113	-	125			125.00		93			93.00	0	823				
20	Certificate frames Short, Letter size black & gold plas	pcs	982			982	-	120			120	-	390			390.00		100			100.00	0	1592				
21	CHALK, colored dustless, 78mm min length, 12 pieces per box	box	58			58	-	13			13	-	14			14.00		13			13.00	0	98				
22	Class Records	pcs	618			618	-	136			136	-	426			426.00		36			36.00	0	1216				
23	Columnar book 3 columns, 0.30 kgs.	pcs	35			35	-	11			11	-	30			30.00		5			5.00	0	81				
24	Columnar book 4 columns, 0.30 kgs.	pcs	48			48	-	1			1	-	26			26.00		1			1.00	0	76				
25	Columnar Pad 6 columns, 0.30 kgs.	pcs	26			26	-	3			3	-	23			23.00		3			3.00	0	55				

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26	Columnar Pad 12 columns, 0.30 kgs.	pcs	50			50	-						48			48.00											
27	Compact Fluorescent Lamp 23w	pcs	140			140	-	35					55			55.00		35			35.00	0	230				
28	Compact Fluorescent Lamp 45w	pcs	66			66	-	25					15			15.00		25									
29	Compact Fluorescent Lamp 65w	pcs	176			176	-	15					64			64.00		15			15.00	0	255				
30	Computer Keyboard, Plug and play Waterproof &Nois	pcs	104			104	-	49					78			78.00		46									
31	Correction fluid, 15ml water based correction fluid	bot	145			145	-	90					152			152.00		36			36.00	0	333				
32	Cutter big with blade	pcs	109			109	-	14					65			65.00		12									
33	CUTTER, for general purpose, plastic molded body, he	pcs	56			56	-	15					35			35.00		16			16.00	0	107				
34	Diskette, 3½-inch, high-density diskettes affixed with a	pcs	7			7	-	1					6			6.00		1									
35	Double sided tape 1", 0.03 kgs, Size: 34 x 10	roll	149			149	-	63					58			58.00		18			18.00	0	225				
36	Double sided tape 2", 0.03 kgs, Size: 34 x 11	roll	108			108	-	34					43			43.00		12									
37	Double sided tape 3", 0.03 kgs, Size: 34 x 12	roll	67			67	-	17					32			32.00		10			10.00	0	109				
38	Dust bin, Dimensions: 480mm x 323mm x 795mm(wid	pcs	92			92	-	19					73			73.00		18									
39	Empty sacks, 50 kls. Capacity	pcs	506			506	-	477					232			232.00		352			352.00	0	1090				
40	Envelope - mailing short (10x4 -white) ordinary	pcs	1022			1022	-	466					472			472.00		466									
41	Envelope Expanded- short, 0.02 kgs	pcs	628			628	-	450					466			466.00		380			380.00	0	1474				
42	Expanded envelope long, 0.40 kgs.	pcs	1060			1060	-	685					573			573.00		470									
43	Expanded Envelope short, 0.40 kgs.	pcs	691			691	-	383					356			356.00		308			308.00	0	1355				
44	Expanded Folder long , 0.10 kgs.	pcs	1940			1940	-	895					1106			1,106.00		780									
45	Expanded Folder short, 0.10 kgs.	pcs	1101			1101	-	725					713			713.00		675			675.00	0	2489				
46	Folder long w/ transparent cover, Poly Shuter Transpa	pcs	1134			1134	-	451					365			365.00		231									
47	Folder short w/ transparent cover, Poly Shuter Transp	pcs	555			555	-	372					256			256.00		152			152.00	0	963				
48	Glass cleaner, Fast-drying, non-streaking cleaner for us	bot	101			101	-	46					55			55.00		39									
49	Glue Stick big, Adhesives Transparent 12mm Hot Melt	pcs	832			832	-	323					198			198.00		106			106.00	0	1136				
50	Glue Stick small, Adhesives Transparent 12mm Hot Me	pcs	418			418	-	185					253			253.00		115									
51	Glue gun - heavy duty, big size Trigger-feed mechanism	pcs	35			35	-	7					11			11.00		1			1.00	0	47				
52	Glue gun - heavy duty, small size Trigger-feed mechani	pcs	27			27	-	2					9			9.00		1									
53	Laid Board Long, Specialty board; 220gsm Thick, 10 sh	pack	105			105	-	8					15			15.00		3			3.00	0	123				
54	Laid Board short, Specialty board; 220gsm Thick, 10 sh	pack	77			77	-	5					17			17.00											
55	Laid Bond shortg, 0.04 kgs. 10 Sheets/pack	pack	32			32	-	5					12			12.00					-	0	44				
56	Laid Bond long, 0.04 kgs. 10 Sheets/pack	pack	32			32	-	5					12			12.00											
57	Letter Tubs white-transparent, A-Z and 0-9 letter and	pack	101			101	-	8					66			66.00		7			7.00	0	174				
58	MARKING PEN black,permanent, felt tip, bullet tip, non-toxic	pcs	117			117	-	100					86			86.00		41									
59	MARKING PEN blue, permanent, felt tip,broad, non-toxic	pcs	37			37	-	34					25			25.00		10			10.00	0	72				
60	MARKING PEN red, permanent, felt tip, broad tip, non-toxic	pcs	49			49	-	27					25			25.00		17									
61	Mechanical Pencil 0.5, 0.03 kgs., Refillable	pcs	26			26	-	3					9			9.00					-	0	35				
62	Mimeo Paper Short, whitewove s-18	ream	247			247	-	57					182			182.00		57									
63	Mimeo Paper Long, whitewove s-18	ream	249			249	-	57					182			182.00		57			57.00	0	488				
64	Muriatic Acid, Nonflammable	gal	165			165	-	56					81			81.00		47									
65	Number Stamp,14 Digits	pcs	31			31	-	7					7			7.00		1			1.00	0	39				
66	Pail 20 liters, Top diameter(mm) 320, Bottom diameter (m	pcs	92			92	-	43					45			45.00		53									
67	Paper Cutter (Board), 1.20 kgs., Size: 8" x 7"	pcs	14			14	-	5					3			3.00		1			1.00	0	18				
68	Paper tray plastic, 1 layer, Ideal for filing and keeping desk	pcs	17			17	-	5					6			6.00		5									
69	Paper tray plastic, 2 layers, 2.80 kgs., Ideal for filing and k	pcs	27			27	-	12					7			7.00		5			5.00	0	39				
70	Paper tray plastic, 3 layers, 2.80 kgs., Ideal for filing and k	pcs	57			57	-	15					23			23.00		8									
71	Photo Paper Glossy, Glossy Inkjet Photo PaperPremium 2	pack	439			439	-	80					208			208.00		62			62.00	0	709				
72	Plasctic envelope long, 0.02 kgs. Ordinary	pcs	848			848	-	205					224			224.00		175									
73	Plasctic envelope short, 0.02 kgs. Ordinary	pcs	766			766	-	200					159			159.00		150			150.00	0	1075				
74	Plastic Ring Binding, 1 1/2"	pcs	74			74	-	32					42			42.00		27									
75	Plastic Ring Binding, 1 3/4"	pcs	75			75	-	15					29			29.00		15			15.00	0	119				
76	Plastic Ring Binding, 1"	pcs	168			168	-	61					78			78.00		41									
77	Plastic Ring Binding, 3/4"	pcs	131			131	-	56					55			55.00		46			46.00	0	232				
78	Printer Ink 73N black0.06 kgs., water and smudge resista	cart	13			13	-	18					13			13.00		13									
79	Printer Ink 73N cyan, 0.06 kgs., water and smudge resista	cart	23			23	-	12					13			13.00		12			12.00	0	48				
80	Printer Ink 73N magenta, 0.06 kgs., water and smudge re	cart	13			13	-	12					13			13.00		12									
81	Printer Ink 73N yellow, 0.06 kgs., water and smudge resis	cart	13			13	-	12					13			13.00		12			12.00	0	38				
82	Printer Ink T10 black, 0.06 kgs., water and smudge resist	cart	14			14	-	19					14			14.00		14									
83	Printer Ink T10 Cyan, 0.06 kgs., water and smudge resist	cart	14			14	-	14					14			14.00		14			14.00	0	42				
84	Printer Ink T10 Magenta, 0.06 kgs., water and smudge re	cart	14			14	-	14					14			14.00		14									
85	Printer Ink T10 yellow, 0.06 kgs., water and smudge resis	cart	14			14	-	19					14			14.00		14			14.00	0	42				
86	Printer CISS L100, series non-chip 4 color printer, High co	cart	10			10	-						6			6.00											
87	Printer compatible Ink black, Environment protect, 100ml	bot	32			32	-	37					27			27.00		30			30.00	0	89				
88	Printer compatible Ink light magenta Dye, normal ink for r	bot	31			31	-	22					22			22.00		21									

	Item & Specifications	Unit of Measure	Quantity Requirement																					NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
89	Printer compatible Ink magenta Dye, normal ink for norma	bot	36			36	-	28					26			26.00		22			22.00	0	84				
90	Printer Compatible ink yellow Environment protect, 100ml	bot	26			26	-	14					23			23.00		7									
91	Printer Compatible ink yellow, Environment protect, 100m	bot	9			9	-	2					14			14.00		2			2.00	0	25				
92	Printer compatible Ink black Dye, normal ink for normal of	bot	71			71	-	43					80			80.00		38									
93	Printer compatible ink black, Environment protect, 100ml	bot	17			17	-	10					5			5.00		5			5.00	0	27				
94	Printer compatible Ink blue Dye normal ink for normal offic	bot	39			39	-	20					38			38.00		21									
95	Printer Compatible ink cyan, Environment protect, 100ml	bot	26			26	-	9					23			23.00		5			5.00	0	54				
96	Printer compatible ink L110 T6641 Black, Environment pro	bot	25			25	-	5					5			5.00											
97	Printer compatible ink L110 T6642 Cyan, Environment pro	bot	21			21	-	6					6			6.00		6			6.00	0	33				
98	Printer compatible ink L110 T6643 Magenta, Environment	bot	38			38	-	21					23			23.00		21									
99	Printer compatible ink L110 T6644 Yellow, Environment p	bot	21			21	-	6					6			6.00		6			6.00	0	33				
100	Printer compatible ink L120, T6641 Black, Environment pr	bot	46			46	-	40					40			40.00		35									
101	Printer compatible ink L120, T6642 Yellow, Environment	bot	23			23	-	20					20			20.00		20			20.00	0	63				
102	Printer compatible ink L120, T6642 Magenta, Environmen	bot	23			23	-	20					20			20.00		20									
103	Printer compatible ink L120,T6642 Magenta, Environmen	bot	3			3	-														-	0	3				
104	Printer compatible ink L120,T6642 Yellow, Environment p	bot	8			8	-	5					5					5									
105	Printer compatible ink L120,T6642 Cyan, Environment pro	bot	18			18	-	15					15					15			15.00	0	33				
106	Printer compatible Ink light blue Dye, normal ink for norma	bot	18			18	-	16					16					16									
107	Printer Compatible ink magenta, Environment protect, 100	bot	3			3	-						1								-	0	3				
108	Printer compatible Ink yellow Dye, normal ink for normal	bot	18			18	-	16					16					16									
109	Printer compatible Inkink black, Environment protect, 100	bot	5			5	-	2			2	-	2			2.00		2			2.00	0	11				
110	Printer compatible Inkl Colored, Environment protect, 100	bot	13			13	-	12					12					12									
111	Printer compatible inkL120, T6641 Black, Environment pro	bot	1			1	-														-	0	1				
112	Printer ink 110 Black Refill, Environment protect, 100ml	bo	5			5	-						4														
113	Printer ink 60 Black, Page Yield: 200 pagesCartridge yield	cart	9			9	-	8					8					3			3.00	0	12				
114	Printer ink 60 Colored, Page Yield: 200 pagesCartridge yie	cart	16			16	-	8					8					8									
115	Printer Ink Black 810, 0.09 kgs., page yield 220 pages	cart	251			251	-	68					105					72			72.00	0	323				
116	Printer ink CLI 36 colored ink, A+ quality, Defective rate: 1	cart	1			1	-																				
117	Printer Ink Colored 811, 0.09 kgs., page yield 220 pages	cart	209			209	-	34					114					37			37.00	0	246				
118	Printer Ink Deskjet D2660 black, Page Yield2500 Page, co	cart	3			3	-	2					2					2									
119	Printer Ink Deskjet D2660 colored, Page Yield2500 Page,	cart	3			3	-	2					2					2			2.00	0	5				
120	Printer ink Deskjet No. 27, sharp results every time.Page	cart	1			1	-	2					2					2									
121	Printer ink Deskjet No. 28, sharp results every time.Page Y	cart	1			1	-														-	0	1				
122	Printer ink T60 - pigment, Black, 500mlEnvironment prote	cart	1			1	-																				
123	Printer ink T60-5 colors pigment, 500ml, Environment protect	bot.	1			1	-														-	0	1				
124	Printer PGI 35 black ink, A+ quality, Defective rate: 1%	cart.	1			1	-	10					20														
125	Printer Refill Ink Black, Environment protect, 100ml	bot.	16			16	-	15					30								-	0	16				
126	Printer Refill Ink Magenta, Environment protect, 100ml	bot.	16			16	-	15					25														
127	Printer Refill Ink Yellow, Environment protect, 100ml	bot.	16			16	-	15					25								-	0	16				
128	Rewritable Compack Disk DVD, Certified 4X-12X ultra s	piece	117			117	-	5					85					5									
129	Ribbon Epson LX-300, Width: 12.7MM Length:5M	cart.	43			43	-	12					31					6			6.00	0	49				
130	Rubber eraser, size of erase, 3x2.2x1.1cm, material of	piece	128			128	-	15					24					5									
131	Shoe lace - white, 18 inches	piece	565			565	-	350					365					250			250.00	0	815				
132	Special Paper Board, long Assorted, Specialty board; 2	pack	187			187	-	66					112					51									
133	Special Paper Board, Short Assorted, Specialty board;	pack	185			185	-	86					130					61			61.00	0	246				
134	Special Paper long, 0.04 kgs. 10 Sheets/pack	pack	186			186	-	60					130					45									
135	Special Paper short, 0.04 kgs. 10 Sheets/pack	pack	200			200	-	60					140					45			45.00	0	245				
136	Stamp Pad medium Size, 10.1x6.8cm	piece	25			25	-	2					15														
137	Stamp Pad small Size, 10.1x6.8cm	piece	4			4	-	5													-	0	4				
138	Stamp Pad Ink blue, water based ink, 30ml	piece	17			17	-	15					8					8									
139	Stamp Pad Ink red, water based ink, 30ml	bot.	12			12	-	10					5					4			4.00	0	16				
140	Steel Cabinet, 4-drawer vertical filing cabinet; Powder	unit	44			44	-	11					11					1									
141	Stick Broom, coconut materials, tie with rubber	piece	169			169	-	35					76					5			5.00	0	174				
142	Sticker Paper 10/1, Glossy Finish, 0.15 kgs.	pack	215			215	-	45					157					11									
143	Swevil Chair w/o arm, Heavy Duty, Chair without armr	unit	28			28	-						10								-	0	28				
144	Swevil Chair with arm, Heavy Duty, Chair without arm	unit	17			17	-	5					7														
145	Tape Packing 1", 0.11 kgs.., 24mm x 100m	roll	66			66	-	19					42					7			7.00	0	73				
146	TOILET DEODORANT CAKE(deodorizer moth proofer),	box	294			294	-	121					159					101									
147	Window envelope short , 10pcs per pack white envelo	pack	166			166	-	74					94					74			74.00	0	240				
	Audio and visual presentation and composing						-																				
1																						0	0				-
2																						0	0				-

	Item & Specifications	Unit of Measure	Quantity Requirement																					NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
	Photographic or filming or video equipment																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
	Cleaning Equipment and Supplies																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
	Paper Materials and Products																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
	Lighting and fixtures and accessories																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-
	Electrical equipment and components and supplies																										
1																						0	0				-
2																						0	0				-
3																						0	0				-
4																						0	0				-
5																						0	0				-
6																						0	0				-
7																						0	0				-
8																						0	0				-
9																						0	0				-
10																						0	0				-

	Item & Specifications	Unit of Measure	Quantity Requirement																					NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				
	Computer Supplies																									-
1																						0	0			-
2																						0	0			-
3																						0	0			-
4																						0	0			-
5																						0	0			-
6																						0	0			-
7																						0	0			-
8																						0	0			-
9																						0	0			-
10																						0	0			-
	Computer Equipment and Accessories																									-
1																						0	0			-
2																						0	0			-
3																						0	0			-
4																						0	0			-
5																						0	0			-
6																						0	0			-
7																						0	0			-
8																						0	0			-
9																						0	0			-
10																						0	0			-
	***Other Categories**																									-
1																						0	0			-
2																						0	0			-
3																						0	0			-
4																						0	0			-
5																						0	0			-
6																						0	0			-
7																						0	0			-
8																						0	0			-
	C. TOTAL (A + B):																									**481,311.84**
	D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									48,131.18
	E. GRAND TOTAL (C + D)																									**529,443.03**
	F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	**FOUR HUNDRED EIGHT THOUSAND EIGHT HUNDRED NINETY ONE PESOS AND 2/100.**																								529,443.03
	G. MONTHLY CASH REQUIREMENTS																									
	G.1 Available at Procurement Service Stores					194,181.04					85,784.11				97,137.84					104,208.86						
	G.2 Other Items not available at PS but regulary purchased from other sources					1,784,097.01					228,632.89				444,582.46					86,906.09						
	TOTAL MONTHLY CASH REQUIREMENTS					1,978,278.05					314,417.00				541,720.30					191,114.95						

Other categories that are not indicated herein

****Prices are FOB Manila/Applicable for items under A.***

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MERLINDRO P. VARGAS, MS
Property/Supply Officer

Date Prepared:

Certified Funds Available /
Certified Appropriate Funds Available:

VICENTE M. TRIO, JR.
Accountant /
Local Budget Officer

Recommeding approval

HENRY C. BOLINAS, Ph. D.
VP-finance and Administratio
BAC Chairman

Approved by:

FREDDIE C. MANINGO, Ph. D., CPA
President

Item & Specifications	Unit of Measure	Quantity Requirement																					NCR Pricelist	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity				